



Emmerich Manual High School



INDIVIDUAL ENROLLMENT APPLICATION

(Parent/guardian must submit a separate application for each child)

EMMERICH MANUAL OFFICE USE ONLY

New Student	Sending School _____	Date stamp
Returning Student	Current Grade _____	
<u>Verification of:</u>	Special Education Program _____	
Birth Certificate	State Test Number _____	
Immunization		
Address		Entry Date _____
Staff Signature: _____		

Part 1—Student Information

Last Name: _____ First Name: _____ Initial: ___ Birth Date: _____

Both Part 1 and Part 2 below must be answered for Ethnicity/Race

Sex (Please Circle)

Male
Female

Part 1-Ethnicity (Circle only one)

No, not Hispanic/Latino
Yes, Hispanic/Latino

Part 2-Race (Circle one or more)

American Indian or Alaska Native
Asian
Black or African American
Native Hawaiian or Other Pacific Islander
White

Grade Level (Please Circle) 9 10 11 12

Address: _____ Apt: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____ Cellular Phone: _____

Last School Attended: (Name) _____

(Please circle) Private Parochial Charter Township

Is your child currently suspended or expelled from school or in the process of being suspended or expelled from school? Yes/No

If yes, what school? (Name) _____

Part 2 - Parent or Guardian Information

Part 2—Parent or Guardian Information

1st Guardian: _____ 2nd Guardian: _____

Relationship to Child: _____ Relationship to Child: _____

Address: _____ Address: _____

City: _____ Zip: _____ City: _____ Zip: _____

Home Phone: _____ Home Phone: _____

Work Phone: _____ Ext: _____ Work Phone: _____ Ext: _____

Cell Phone: _____ Cell Phone: _____

Employer: _____ Employer: _____

Who is the student's legal guardian? _____

Does the parent or guardian work or live on Federal Property? Yes No

Part 3 - Family Information (Please list the name (s) of any siblings currently living in the home).

Last	First	MI	Birth Date	Sex	Grade	Current school attending
_____	_____	_____	_____	M F	_____	_____
_____	_____	_____	_____	M F	_____	_____
_____	_____	_____	_____	M F	_____	_____
_____	_____	_____	_____	M F	_____	_____

Part 4—Home Language Census

Information pertaining to you child's language background is important in deciding the most suitable education program for him/her. We believe that you are most qualified to provide us with the information. Please answer the following questions:

What is the native language of the student? **(Please check only one)**

English Spanish Other Specify _____

What is the predominant language of the student? (Please check only one)

English Spanish Other Specify _____

What language is most often spoken by the student at home? (please check only one)

English Spanish Other Specify _____

Parent/Guardian Acknowledgement: _____ Date: _____

Part 5 - Emergency Information

In case of an emergency, schools will always contact the parent or guardian first. The emergency contact needs to be someone that does not live in the student's home.

In the event that I cannot be reached, please contact:

Name: _____ Relationship: _____

Home Phone #: _____ Work #: _____ Cell #: _____

Part 6—Children and Hoosiers Immunization Registry Program (CHIRP)

I, give Emmerich Manual High School, permission to release the following information concerning my child _____ / / to the Indiana State Department of Health's

Name of Child Birthdate

Name, Date Of Birth, Immunization Data, Guardian's Name, Or other identifying information as applicable

I understand that the information in the registry may be used to verify that my child has received proper immunizations and to inform me or my child of my child's immunization status or that an immunization is due according to recommended immunization schedules.

I understand that my child's information may be available to the immunization data registry of another state, a healthcare provider or a provider's designee, a local health department, an elementary or secondary school, a child care center, the office of Medicaid policy and planning or a contractor of the office of Medicaid policy and planning, a licensed child placing agency, and a college or university. I also understand that other entities may be added to this list through amendment to I.C. 16-38-5-3.

I hereby consent to the release of such information.

Parent Signature: _____ Date: _____

Address: _____ Telephone Number: _____

Child's Name: _____ Grade Level: ____ School: _____

Part 7 - Immunization *NO child will be able to attend school without up-to-date immunizations.*

DPT	POLIO	HEPATITIS	MEASLES	MUMPS
1. _____	1. _____	1. _____	1. _____	1. _____
2. _____	2. _____	2. _____	2. _____	2. _____
3. _____	3. _____	3. _____	3. _____	3. _____
4. _____	4. _____	4. _____	4. _____	4. _____
5. _____	5. _____	5. _____	5. _____	5. _____

Part 8 - Additional Medical Conditions *(Check if the medical condition exists)*

Allergy Asthma Bee Sting Allergy Bleeding Cerebral Palsy Cystic Fibrosis Diabetes Hearing Loss Heart Hypertension Hypoglycemia Muscular Dystrophy Physical Handicap Rheumatic Heart Seizures Sickle Cell

If you have checked one of the medical conditions, please briefly explain in the space provided below.

Part 9 - Medical Alert *(Explain other medical conditions, if any)*

Part 10 - Medications *(List any medications currently prescribed)*

Part 11 - Medical Preferences *(Please provide any additional information which you feel the school needs to know.)*

Preferred Hospital: _____ Hospital Phone: _____

Preferred Physician: _____ Physician Phone: _____

Part 12 - Internet use and Promotion

Please Print

Student Name: _____ / Parent/Guardian Name: _____
(Last) (First) (MI)

Student/Parent Agreement

As the parent or guardian for the aforementioned student, I do understand and agree to abide by the terms and conditions for use of the school based computers, all network and Internet systems. I further understand that violation of these terms or conditions may cause my child to forfeit further use of the technology provided by the school.

I understand that this access is designed solely for educational purposes and the school has taken reasonable precautions to supervise usage. I also recognize it is possible for the school to restrict unsupervised access to all information or materials and I will not hold them responsible for materials acquired on the network. I also accept full responsibility for supervision of my child or ward who may access the resources of the school from outside of the school setting.

I also give the school permission to publish pictures and/or print work of or by my child that promote the best interest of the school and its accomplishments in or on:

- A. Dedicated web page B. Newsletters C. Brochures D. Newspaper E. Cable Television F. Other media resources

____ I GIVE PERMISSION

____ I DO NOT GIVE PERMISSION

Please indicate any exceptions: _____

Parent/Guardian Acknowledgement: _____ Date: _____

Part 13 - Photograph and Video Release Permission Form

I give my permission for Emmerich Manual High School or any school approved media to photograph/video my child. The photographs or video will be used for news organizations and promotional footage used in support of the school. Copies of any videos or photographs taken will be available upon request.

_____ I GIVE PERMISSION _____ I DO NOT GIVE PERMISSION

Parent/Guardian Acknowledgement: _____ Date: _____

Part 14 - School Volunteer Information

Student Name:

Last: _____ First: _____ M.I. _____ Grade _____

Parent/Legal Guardian:

Last: _____ First: _____ M.I. _____

Employer _____ Work Phone (____) _____

Who should we contact in case of an emergency?

Name: _____ Phone Number: _____

Relationship: _____

It is understood that I am offering my services to the school without compensation and without any rights to health benefits in case of Injury.

Parent/Guardian Acknowledgement: _____ Date _____

Part 15 - Uniform Policy

A higher standard of dress encourages greater respect for individual students and results in a higher standard of behavior. Our dress code guidelines indicate appropriate school dress for normal school days. The school administration reserves the right to interpret these guidelines and/or make changes during the school year. Students are expected to follow these guidelines and every student shall wear a school uniform.

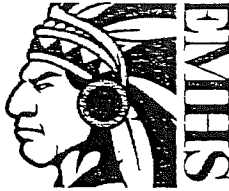
Uniforms: A logoed polo shirt, logoed pants/shorts, and a belt worn through the belt loops are the required dress for all students. Students are also required to wear closed heel and closed toe, non-scuff shoes (preferably without black soles) at all times. No sandals, flip-flops, heavy military type boots or shoes with metal tips may be worn. Students taking PE classes will be required to wear a school T-shirt, uniform gym shorts/pants, socks and sneakers.

Hair: Hair must be neat and clean with no "unnatural" colors, i.e. florescent, bright green, or styles, i.e. mohawks. No hats, bandanas or headbands may be worn. Essentially, no headwear except hair bows, hair bands, etc. for girls. If there is a question, please ask.

In General: Boys and girls may not wear body piercing other than earrings or studs in their ear lobes for safety purposes. At no time are students to wear anything offensive, immodest, or deemed inappropriate by the faculty.

For further restrictions, please refer to the Student Handbook. Students out of uniform will be given notices. After the third notice for uniform violations in a semester, parents will be called and required to bring the correct uniform to school before the child can return to class. **No uniform waivers will be granted.**

Parent/Guardian Acknowledgement: _____ Date: _____



Emmerich Manual High School

USE ONLY		Received		Entered		Time Sent	
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Transcript Request Form

Date: _____ Prior School Type: _____ Public _____ Private

To: _____
 Name of Current School

 Complete Address Required

 City State Zip

Please send the following information to Emmerich Manual High School, *as soon as possible*.

1. Cumulative Folder of all records
2. Transcript of grades - Including grades to date of withdrawal and attendance records
3. Explanation of grading system
4. Results of testing
5. Length of class periods and number of days per week courses met - especially P.E.
6. Certificate of Immunization and health records
7. Special program enrollment (such as mentally handicapped, physically handicapped, specific learning disability, gifted, etc.) and psychological evaluation records

STUDENT Name	Grade	Date of Birth	Withdrawal Date

The Family Educational Rights and Privacy Act of 1974 ("FERPA") grants parents, guardians, and students certain rights and privacies regarding students' educational records. In accordance with FERPA, I, the undersigned, hereby authorize and request Indianapolis Public Schools release the comprehensive educational record of _____ to Charter Schools USA for the purpose of planning to serve my child in 2012-2013.
Student Name

I understand that by signing this authorization, I am waiving my rights of nondisclosure of these records under federal law only to the organization specifically listed. I understand further that this authorization is voluntary, and I may refuse to sign it.

Parent/Guardian Signature _____ Date _____

RESIDENCY INFORMATION FOR SCHOOL ENROLLMENT

EMMERICH MANUAL HIGH SCHOOL

This questionnaire is in compliance with the McKinney-Vento Homeless Assistance Act, U.S.C. 42 § 11432(a). Your answers will determine services for students residing in temporary, inadequate and homeless situations who may qualify under the McKinney-Vento Act.

Student _____ Date of Birth _____ Age _____

Current School or Last School Attended _____ Grade _____

Parent(s)/Guardian(s) _____

Address _____ Zip Code _____

Telephone(s) (H) _____ (C) _____ (W) _____

Is the **STUDENT** currently living at a temporary address? (Examples include with a parent/guardian in housing **without** a lease/mortgage, with other family members or friends, on his/her own, etc.) Yes _____ No _____

If the **STUDENT** is living in temporary housing, please choose which of the following situations the **STUDENT** currently resides in (you can choose more than one):

- _____ Abandoned building, car or the streets
- _____ Campsite
- _____ Motel or hotel
- _____ Shelter or other transitional housing
- _____ With friends or family members (with or without a parent/guardian) in a house, apartment or mobile home
- _____ Other (please explain) _____

If the **STUDENT** is living in temporary housing, please check all of the following reasons that apply:

- _____ Death of a parent or guardian
- _____ Domestic violence
- _____ Economic situation
- _____ House fire or flood
- _____ Living with boyfriend or girlfriend
- _____ Loss of employment
- _____ Parent or guardian is deployed
- _____ Parent or guardian is incarcerated
- _____ Providing care for a family member
- _____ Temporarily waiting for house or apartment
- _____ Other (please explain) _____

Are you a student under the age of 18 and living without your parent(s) or guardian(s)? Yes ___ No ___

Residency and Educational Rights

Students who are in temporary, inadequate and homeless living situations have the following rights:

- 1) Immediate enrollment in the school they last attended or the school in whose attendance area they are currently staying even if they do not have all of the documents normally required at the time of enrollment;
- 2) Access to free meals and textbooks, Title I and other educational programs and other comparable services including transportation; and
- 3) Attendance in the same classes and activities that students in other living situations also participate in without fear of being separated or treated differently due to their housing situations.

Any questions about these rights may be directed to the local McKinney-Vento Liaison at (317) 226-3870 and (317) 226-4748 or the State Coordinator at (800) 833-2199.

By signing below, I acknowledge that I have received and understand the above rights.

Signature of Parent/Guardian/Unattached Youth

Date